

Disclosure for two-year election cycle: Administrative expenses to a person, including in-kind goods and services (other than a volunteer's personal time) aggregating in excess of \$200 in a calendar year will be disclosed on Schedule(s) B. If Administrative expenses are incurred but not paid in a reporting period, they will be disclosed as debt on Schedule D, if the obligation is \$500 or more or outstanding for sixty (60) days or more. All administrative expenses will be adequately disclosed during this two- year election cycle.
